

# SERVICE AGREEMENT AND INFORMATION FOR BRIDAL MAKEUP

Huge congratulations on your upcoming wedding!  
Thank you for having me as part of your big day and making you look and feel gorgeous!

As with all your other wedding suppliers, this document is to cover our agreement for the day and to make everything official. There is also lots of useful information on the FAQ section of my website but if you have any questions I will be delighted to help.

[Frequently Asked Questions](#)



  
JAMES MCKNIGHT  
MAKE-UP ARTIST

## MAKING THINGS OFFICIAL.....

- Both myself and any assistants I use will provide our services with reasonable care and skill on the date and time agreed and make you and your wedding party look gorgeous!
- I will use my own products\kit to carry out your wedding makeup service unless specific products have been pre-agreed due to sensitivities etc. For example, a bridesmaid who needs to use her own specific brand of mascara. I may need to substitute products that I used during your trial to achieve a similar finish depending on product availability\use by dates or any other influencing factors.
- Any known allergies or sensitivities must be brought to my attention before any makeup services are carried out so alternatives can be agreed, or the area avoided. In the unlikely event of a new reaction on a member of the bridal party, correct industry contra-action process will be followed. If a member of the bridal party is displaying a suspected contra-indication, it may require that the makeup application is restricted or not carried out entirely. I will be happy to provide further clarification on this if required.
- To carry out your wedding makeup comfortably and safely, please arrange a suitable area for me to work at the venue where you will be getting ready on the day. This includes space to lay out products and ideally with as much natural light as possible. Timings for your makeup will be agreed with you well in advance - (approximately 1 hour for the bride and 45 minutes per person for other members of the bridal party) This will allow plenty of time for yourself and each member of your bridal party so you can enjoy every minute!



**JAMES MCKNIGHT**  
MAKE-UP ARTIST

- Ideally all your prep should happen in one place and not have to move rooms\locations. Your wedding venue should be able to advise you on this if you don't have access to the bridal suite on the morning of your wedding.
- I would love to use appropriate photos, client testimonials or other media from your makeup trial or wedding day for promotional or marketing purposes. This may include social media or printed materials such as leaflets\posters. If you wish to opt out of this, please let me know in writing.
- Should members of the bridal party have their makeup done by another makeup artist that isn't directly assisting me, generally I would be unable to correct or enhance their makeup as part of the bridal party prep. I may be able to redo a makeup in part or full if required, however this is dependent on how it will impact the time we have remaining for your attendants booked in with me. These corrective makeups would be charged as an ad hoc booking as described below.



*JM*

**JAMES MCKNIGHT**  
MAKE-UP ARTIST

## PAYMENT TERMS

- Your deposit is 50% of the full balance for the wedding day and is payable by secure payment link invoice or card payment in person at your makeup trial. Until your deposit is received, your date is not secured so early booking of your makeup trial is advised if you aren't securing your date in advance with your deposit. Your date will be held for 7 days following your makeup trial before being released to other potential bookings. Should you decide to secure your date in advance, you are welcome to book your makeup trial at a time to suit you. Please see my FAQ page for further information on the best time to have your trial.
- The remaining balance of the wedding package is payable no later than 7 days before the wedding day by secure payment linked invoice. If you wish to pay in advance at any point please let me know.
- I would be delighted to add any additional makeups to your wedding day after your initial deposit is paid. These additional makeups would require payment in full at the time of booking at a cost of £50 per person and will be invoiced separately to your booking invoice for administrative purposes.
- All makeups are generally best booked in advance of the day to ensure enough time has been allocated, however from time to time, ad hoc bookings are requested. I will do all I can to accommodate any ad hoc makeups on the day without compromising on quality of service or affecting the prompt running of your morning. These bookings have the standard rate of £50 per person and are payable by card on completion of the makeup.



**JAMES MCKNIGHT**  
MAKE-UP ARTIST

## CANCELLATIONS AND AMENDMENTS POLICY

- All deposits are non-refundable except in the very unlikely event of me cancelling your booking due to exceptional circumstances. Should I be unable to carry out your booking, all monies with the exception of any makeup trials will be returned to you and I will attempt to source a trusted and experienced makeup artist to stand in for me.
- If a wedding is cancelled within 14 days of the scheduled date, the full balance remains payable. Wedding deposits and balances are transferable in exceptional circumstances such as a wedding venue being closed due to COVID restrictions leading to the wedding being postponed. If I am unable to carry out your booking on your new date following a postponement – I will be happy to credit your account with vouchers for my other services such as makeup lessons, party makeups or any further treatments I offer. These can be used for yourself and/or gifted to a loved one.
- The full balance remains payable if any member of the bridal party decides against or is otherwise unable to have their makeup done within 14 days the agreed wedding date, this includes members of the bridal party who have tested positive for COVID 19 within the last 14 days. I am also unable to issue part or full refunds for any member of the bridal party is unable to have an adapted or full makeup done due to a contra-indication on the day of the wedding.



**JAMES MCKNIGHT**  
MAKE-UP ARTIST

THAT'S ALL FOLKS! .....

SUMMARY OF AGREEMENT

By paying your deposit you agree to the terms of this agreement.

This agreement represents all the terms and conditions agreed upon by the parties. No other understanding or representations, oral or otherwise, regarding the agreement shall bind any of the parties.

I recognise that your wedding day will be one of the most memorable days of your entire life. It is my pleasure to help make this a fun and unforgettable experience for both you and your wedding party, and of course to make you look and feel the ultimate version of yourself!

I wish you much love, health, and happiness and thank you for choosing me to be part of your big day!

With very best wishes,

*James*



**JAMES MCKNIGHT**  
MAKE-UP ARTIST